

## ROCK SPORTS YOUTH FOOTBALL CLUB

### CLUB DISCIPLINARY PROCEDURE – ADULT MIXED TEAM

There will be occasions where a player or Club official will require a disciplinary hearing from an allegation into that person(s) behaviour and / or an alleged breach of the Club rules. All hearings will be held in private and in confidence, the player or official have the opportunity for a family and friend to accompany them to any face to face hearing(s).

1. The player(s) / team official(s) will be contacted via email by the Adult Welfare officer or deputy and asked to provide statements to any allegation(s) made. A player / team official can request a face to face meeting if they prefer, equally the Adult Welfare Officer or nominated deputy can request the player(s) to attend an informal interview. The Club reserves the right to contact the relevant authorities, should the complaint(s) break any laws. This could, but is not limited to obtaining the following information.

- Any admission of guilt, “ownership of the issue”.
- Their recollection of what, when and where the occurrence took place.
- Any witness statement and names.
- Details of any former complaints made about the incident, date, when and to whom made.
- A preference for a solution to the incident.

2. The Club Welfare Committee (Adult and Child Officer) will sit in private, review the evidence and determine a way forward. All decisions will be communicated verbally to the player(s) / team official(s) involved. If a serious disciplinary breach is found, the club will write to the player / team official.

3. For any team official or player found to break the club policies, the Welfare Committee will have the power to:

- Warning as to future conduct.
- Suspend membership.
- Revoke membership.

4. An appeal can be made to the Club Chairman (or Vice Chairman) and Club Secretary. The player / team official should provide details of the original issue / incident. The player will then need to state the specific grievance relating to the process above. If required, a face to face meeting will be held between the player, Chairman and Club Secretary. The decision of any appeal will be made in writing by the Chairman, up to 7 days after the hearing. The decision of the Club Chairman will be final.

Safeguarding policies can be found on the club website:

[www.rocksportsfc.co.uk](http://www.rocksportsfc.co.uk)