

Rock Sports Youth Football Club



**MIXED TEAM
MEMBERSHIP PACK
2025 to 2026**

ROCK SPORTS YOUTH FOOTBALL CLUB

Mixed Team Membership Pack

Dear Mixed Team Player,

Rock Sports Youth FC is a rural club run entirely by unpaid volunteers. Of prime importance to the club is the welfare, safety and enjoyment of all our members. The Club has therefore adopted Football Association (FA) codes of practice, including the FA Safeguarding Adults Policy & Regulations.

This membership pack includes coverage of several principal policies that you as the player needs to have read and understood. You will be required to confirm via the electronic form that you understand and will follow these Club policies.

How to Complete this Pack

1. Please read through the Club Information Sheet included in this pack – this contains important information i.e. Contact details for club officials, attending football sessions, fees and the insurance cover provided.
2. Complete the electronic registration form that will be emailed to you. It will provide the Club essential information and ask you to confirm your understanding of several; key policies:
 - Membership Registration
 - Emergency Contact Details
 - Medical Conditions
 - Understanding and Accepting the Players Code of Conduct
 - Understanding the Disciplinary and Complaints procedures
3. Please keep the following documents for your own reference:
 - Club Information Sheet
 - Equal Opportunities Policy
 - Ten Golden Rules (FA Guidance on use of photos/recorded images)
 - Code of Conduct for Players & Supporters
 - Disciplinary Process
 - Complaints Procedure
 - FA Safeguarding Adults Policy & Regulations

All the Rock Sports Youth FC policies also available on the club website www.rocksportsfc.co.uk

4. The Club will register the player with the appropriate team(s) / league(s) using the player FAN account. The player will need to provide any additional information such as up-to-date photos, addresses and contact numbers when required by the Club. There will be occasions where ID will be required during the registration process. This usually is an electronic copy of the ID, however there will be occasions where paper copies of birth certificates or passports may be required. All data will be held securely whilst the league checks are conducted, according to GDPR guidelines. Electronic records of ID will be destroyed once checks are completed.

5. Please arrange payment of the annual Adult Mixed Team membership fee:

There will also be match day fee that will cover the costs for the referee, pitch hire and any expenses relating to the fixture, this will be administered through the manager or coach on the day. Failure to pay this fee, could result in you not being able to play that match. It is up to the team manager and coach to apply flexibility and discretion how they see fit. The Club will not be able support a player with these costs, in terms of a payment plan.

If you experience any financial issues, including where you might need some additional time to pay the Club fees, discuss immediately with the team manager. The team manager will raise with the club treasurer and providing the application is made in a reasonable and timely manner a revised, tailored payment plan can be agreed. If this revised payment plan is not adhered to the player will be suspended from both training and matches until the payment is made. The clear message from the club is to discuss any financial issues immediately with the relevant Club official(s), we will do everything available to us to support, we want individuals playing football.

Rock Sports Youth FC is a nonprofit organisation and all monies go towards the upkeep of the club, pitches (including training venues), insurance and league fees. None of the managers, coaches or board staff take any payments from the club, all of these people are volunteers, who give their own time to run this football club.

Therefore, Rock Sports Youth FC are solely reliant on the player fees to keep the club running. Hence, we need to ensure the money coming in matches the money going out. Any surplus in the annual fee's will be put towards long term projects such as increasing pitch capacity at the club. We feel our fees are reasonable and justified when compared to other local clubs and organisations, however if you do have any questions – we are always happy to answer them.

Cheques are payable to "Rock Sports Youth Football Club". For BACS payments, please add the players name and age group as the reference, e.g. "John Doe U18s". Details are 40-10-13, 61352873. No cash will be accepted for club membership.

Thank you for your continuing help and support. We look forward to sharing an exciting, enjoyable and successful season with you.

CLUB INFORMATION SHEET

Board / Committee Contacts

Job Role	Contact Name	Email Address
Club Chair	Richard Johnson	Richard.johnson@rocksportsfc.co.uk
Club Vice Chair	Paul Haywood	Paul.haywood@rocksportsfc.co.uk
Club Secretary	Katie George	Secretary@rocksportsfc.co.uk
Club Treasurer	Claire Green	Treasurer@rocksportsfc.co.uk
Adult Welfare Officer	Damian Scully	Welfare@rocksportsfc.co.uk

Team Contacts

Job Role	Main Contact Name	Email Address
Mixed Adult Team Manager	Neil (Ned)	info@rocksportsfc.co.uk
Mixed Adult Team Coach	Ben	

Team Coaches and Managers

As FA rules dictate, all our coaches and managers have completed the necessary DBS check and safeguarding courses. In addition to this all managers and coaches have been first aid trained.

Anti-Discrimination and Equal Opportunities

Football belongs to, and should be enjoyed by everyone equally. Rock Sports Youth FC is committed to a policy of equal treatment of all members and requires everyone involved with the Club to abide by this general principle. The Club will not tolerate sexual, racially based harassment or other discriminatory behavior, whether physical or verbal.

The Club will work to ensure that such behavior is met with appropriate action in whatever context it occurs, including where necessary formal proceedings with the relevant authority and/or suspension from the Club.

Abuse & Violence

Rock Sports Youth FC is an organisation that does not tolerate abuse or violence in any form. This includes the referees, opposition players, coaching staff and club officials. The Club understands football can be frustrating, competitive and emotional. It's up to you as a player or supporter to set the example of respect and calmness in these difficult moments. If you witness or experience any abuse or violence, we ask firstly you do what you can to diffuse the situation, without putting yourself or others at risk of harm or injury and report the incident immediately.

The Team Manager or Adult Welfare Officer should be informed immediately of any issues, unless the situation requires immediate police involvement (severe threatening and/or violent behavior).

The Club will take a strong and dim view against any form of abuse and / or violence, football must be fun and enjoyable for all that participate. We will not hesitate to act against those involved, including reporting incidents to authorities and/or expulsion from the Club.

Further information can be found in Club Code of Conduct.

If you feel an issue relating to this section has not been dealt with by the Club or Team fairly or properly, a Club Complaints Procedure is also contained in this pack.

Adult Welfare Officer

We do all we can to ensure a safe and enjoyable atmosphere during all our activities, but if you have any concerns or become aware of any bullying, abuse or harassment, or any player safety issues, please report it to us as soon as possible so that we can take appropriate action.

Your first point of contact for all such issues is Damian Scully our Adult Welfare Officer. Jon Milnes our Child welfare officer, will act as deputy to Damian if / when needed.

Damian Scully	welfare@rocksportsfc.co.uk
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The Club Complaints Procedure is also contained in this pack.

Insurance Cover

As part of our affiliation to the Worcestershire FA, the Club has public liability insurance of up to £X million. This cover insures the Club against liability to third parties arising out of all football related activities.

We also hold the Superior 600 insurance for any personal injuries suffered as part of playing for the Rock Mixed Team, however there are exceptions and the player should read what is and isn't covered. No player above the age of 55 is allowed to play for the team. The Superior 600 cover / policy documents are available on the club website.

The club is to be immediately informed, via the Club Secretary if a player needs to make a claim, the player should follow the guidelines set out in the relevant policy document.

Clothing & Footwear

In the interests of safety, we ask that all players wear suitable clothing for playing football. Please remove any watches and jewellery, prior to commencing activity and store in a safe location, the Club are not responsible for the safe storage of these items.

League rules will dictate match day requirements, with shin-pads and appropriate studded or bladed boots as suitable footwear. If using artificial pitches, a change of footwear may be required.

Kits will not provided by the Club and will be locally managed by the team manager / coach. However, the kits should reflect affiliation to the Club, with the appropriate 'Rock' colours and Club emblem. The player will be responsible to wash and launder their own kits after each match.

Training

The team manager and coach will advise on training, via local arrangements with the team. Training fees will be payable on the day for the hire of the pitch. This will be administered locally with the manager or coach.

Failure to pay for the training session is up to the team manager or coach to manage, they can apply their discretion how they feel fit.

Subs & Match Fees

There will be a charge to cover all expenses on match day, this will be divided equally between all players that attend the match. The fee is to be paid to the team manager or coach and will be administered locally by the individual who collects the monies. The manager / coach can have discretion to reduce fees for any substitutes / players who don't get a match.

Failure to pay match day subs could result in suspension from the team and/or Club. Discuss with manager any financial issues that could make it difficult to pay your match fees.

The team manager will advise on valid methods to pay your match day subs.

Notice of Availability to Play

The player will need to indicate their availability for the match using the local arrangements detailed by the manager or coach. The manager or coach must provide sufficient notice of the fixture, location and time to the player, this should be at least 5 days before the fixture is played. In practice, fixtures are likely to be provided many weeks in advance to allow planning of player movements. The player should indicate their availability no later than 3 days prior to matchday.

If a player subsequently cannot attend the match, the player must give at least 24 hours notice, by calling the manager or coach and informing them of the issue. If the player does not provide sufficient notice to the manager or coach, they may be liable to pay match day fees.

If the team are not able to field sufficient players for the match and the match is forfeited, the team, not the Club will be liable to cover any fees or fines accrued. The Club will use the monies from the card bond, if this fine is administered to the Club. The card bond will need to be returned to its original value within 14 days of the fine/expense, otherwise the Club could suspend its support of the Adult Mixed Team. The Team Manager will be responsible for collecting monies and paying the Club the monies owed.

The club do not want to get into any situations where we need to act, we encourage players to communicate well with the manager and/or coach. We understand there will be occasions where player availability changes, however if this becomes a regular pattern – further investigation / action may be required.

League Meetings

The Team Manager and/or coach is responsible for attendance at league meetings, the Club is not responsible for any fines associated with non-attendance at the league meetings.

Any fine from non-attendance at a league meeting will be covered by the card bond. The bond is to be returned to its original value within 14 days of the payment of the fine.

The Club secretary is responsible ensuring that the team manager / coach is aware of the meeting and will give at least 2 weeks' notice of the meeting. If there is a 'last minute' issue with attendance, the manager / coach must inform the club secretary of the issue.

Fines

Any matchday fines will be paid immediately by the club using the money in the bond. The player will be informed by the Club secretary of the fine value and payment period, the player will need to ensure that the bond is restored to its original value within 14 days of the club receiving the fine. Payment details are given in fees section of this pack.

Failure to pay the Club, could result in suspension from the team and/or club.

If the card decision is appealed and successful the player will be fully refunded.

The bond will be returned in full, providing it is at the original value to the player at the end of the 2025/2026 season.

Bad Weather / Poor Pitches

There will occasions where the weather will impact our ability to fulfil fixtures. This could involve last-minute changes of plan and/or moving venues to accommodate the fixture. The managers / coaches will do all they can to inform players of the changes – but the Club / team manager can't guarantee that you would avoid a wasted journey.

If the player and/or team is concerned with the playing conditions, the team captain is encouraged to respectfully discuss with the coach / manager before the match starts, player(s) must not confront the match official(s). The coach / manager can then raise these concerns with the match official(s) on the day, to consider the issue raised. After this process is completed, if a decision has been taken to continue to play, we ask the players to respect this decision.

Injuries & Concussion

We request all players to follow professional medical advice relating to their injury / concussion and subsequent rehabilitation period. Please inform the coach / manager of any issues, that may require any specific player management and/or that would impact their match day availability. It is for the player to manage any recovery from injury, it is not the Clubs responsibility to provide medical assistance, advice or care, other than first aid at point of injury.

DO NOT ATTEMPT TO PLAY IF INJURED / RECOVERING FROM CONCUSSION. FOLLOW PROFESSIONAL MEDICAL ADVICE.

If a player is injured on match day, all our coaches and managers are first aid trained and will offer this immediate support.

Getting Involved

The club welcomes any help players or supporters can offer. Seemingly minor chores such as, putting out / tidying away training equipment - helps lighten the workload of coaches.

The club is also keen to hear from anyone who wishes to get involved with coaching and can help interested individuals gain FA coaching certificates and other useful courses.

Sponsorship

The club is actively seeking companies or small businesses that wish to support the club or team. This could include logo's on shirts, displays on match days, club leaflets and visibility on the new website.

If you are able to help us in any way, please contact either your team manager or a club official to discuss the opportunity further.

Privacy Notice

Rock Sports Youth FC are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, Rock Sports Youth FC is the data controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

Useful Websites

www.rocksportsfc.co.uk - Club Website

www.worcestershirefa.com - Worcestershire FA Website

<http://full-time.thefa.com> - FA Fulltime website (Fixtures and results)

<https://players.thefa.com> - FA Player Portal