

ROCK SPORTS YOUTH FOOTBALL CLUB

YOUTH TEAM DISCIPLINARY PROCEDURE

There might be occasions where a Player, Parent, Guardian or Club official will require a disciplinary hearing from an allegation into that person(s) behaviour and / or an alleged breach of the Club rules. All hearings will be held in private and in confidence. If the disciplinary procedure involves a player below the age of 18, the parent / guardian will be invited to accompany the player through the proceedings / investigation.

1. The parent / guardian or team official(s) will be contacted via email by the Child Welfare officer or deputy and asked to provide statements to any allegation(s) made. The parent / guardian or team official can request a face to face meeting if they prefer, equally the Child Welfare Officer can request the parent / guardian or team official to attend an informal interview. The Club reserves the right to contact the relevant authorities, should the complaint(s) break any UK laws. This could but is not limited to obtaining the following information.

- Any admission of guilt, "ownership of the issue".
- Their recollection of what, when and where the occurrence took place.
- Any witness statement and names.
- Details of any former complaints made about the incident, date, when and to whom made.
- A preference for a solution to the incident.

2. The Club Welfare Committee (Child and Adult Officer) will sit in private, review the evidence and determine a way forward – further fact gathering and interviews maybe required. All decisions will be communicated verbally to the parent / guardian or team official(s) involved. If a serious disciplinary breach is found, the Club will write to the parent / guardian or team official.

3. For any player, parent, guardian or team official found to break the club policies, the Welfare Committee will have the power to:

- Warning as to future conduct.
- Suspend membership.
- Revoke membership.

4. An appeal can be made to the Club Chairman (or Vice Chairman) and Club Secretary. The parent / guardian or team official should provide details of the original issue / incident. The parent / guardian or team official will then need to state the specific grievance relating to the process above. If required, a face to face meeting will be held between the parent / guardian or team official, chairman and Club Secretary. The decision of any appeal will be made in writing by the Chairman, up to 7 days after the hearing. The decision of the Club Chairman will be final.

Safeguarding policies can be found on the club website:

www.rocksportsfc.co.uk